



BOYS & GIRLS CLUBS OF THE EAST VALLEY

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(480) 820-3688 FAX (480) 820-4093

JOB ANNOUNCEMENT – PLEASE POST

To: All Clubs
From: Diane Aman
Subject: Job Opening
Date: December 14, 2016

Qualified candidates are encouraged to apply for the **full-time Gym Director and Sports League Coordinator** position currently open at the **Gila River Branch - Sacaton**.

This position is responsible for planning and running daily health and fitness activities for 5-18 year olds, year-round youth and teen sport leagues, and will assist with teen programming. A successful candidate must be a team player, be able to track data, write reports, follow a budget, and be organized, personable, and highly self-motivated. The normal work hours are 11:00 a.m. to 8:00 p.m. during our after school program with additional night and weekend hours possible during leagues.

The minimum requirements for this position are:

- A minimum of two years full time (four years part time) experience working with youth and teens in a Boys & Girls Club or equivalent environment (teens required);
- At least 21 years old with a valid drivers license and clean driving record to meet our insurance requirements; and
- Four year degree from an accredited university or equivalent experience (preferred)

Starting salary for this position is \$27,000-30,000 a year depending on education and experience. Interested persons need to submit the following information to Diane Aman via fax (480) 820-4093 or by email diane.aman@clubzona.org . Please note that Sacaton is approximately 19 miles from Chandler, Arizona. This position will remain open until filled.

Please submit the following information:

- ☆ A current resume
- ☆ A cover letter stating you are applying for the position in Sacaton and outlining your qualifications for the position